

Contents

- Before you start
- Creating PDF's
- Signing up
- Creating online books
- Youblisher Books in online environments

Youblisher is an online tool that turns your students' writing into working online books, complete with turning pages; perfect for online environments or e-portfolios.

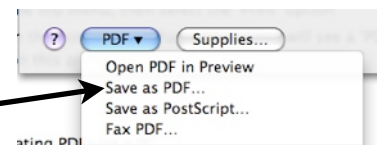
Before You Start

Youblisher is an excellent tool as it will convert Word, Publisher or Pages files, Powerpoint and Keynote presentations into digital books. But before you can do this, it is important you know how to turn such files into PDF files. These are the files that can be uploaded to Youblisher and turned into digital books.



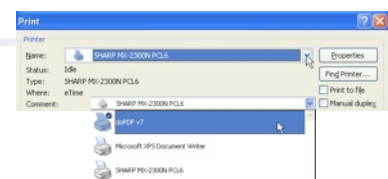
Creating PDFs on a MAC

1. When you have finished creating your document, click on 'File' in the top menu, then select the 'Print' option
2. In the bottom right hand corner you will see a 'PDF' button. Click on this and then 'Save as PDF...'
3. Select where you wish to save the document as a PDF. It will be created as a new file so will not erase your original. This is now ready to be uploaded to Youblisher.



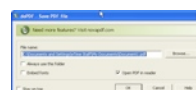
Creating PDFs on a PC

1. If you already have a PDF converter installed on your PC, go to step 5. If not, follow the next step.
2. You will first need to install 'Do PDF'. This is a free PDF converter that is an extremely useful tool.
3. Go to www.dopdf.com and click on the green 'Get it!' button.
4. The download process should start automatically.
5. Once installed successfully you need to open the document you wish to convert to a PDF file.
6. Click on 'File' in the top menu, then select the 'Print' option.
7. Click on the 'Printer' menu. A list of available printers should drop down. Included in this list will be 'DoPDF'. Select this as the 'printer'.
8. When you click on 'Print' you will be taken to a Save PDF file menu. Select where you wish to save the PDF file and click 'OK'.
9. You have now created a PDF file successfully!



Signing Up

1. Go to www.youblisher.com and click on the 'Start Now' button.
2. Once signed up successfully, you will need to check your linked email account for the activation code to complete the signing up process. Follow the instructions in your email.
3. Go back to www.youblisher.com and click on the 'Login' button at the top of the page. Fill in your username and password. You should now be ready to create your first digital book.



Creating Online Books

1. Click on the 'Add New Publication' button.
2. Identify where your PDF file is stored and upload it to your account by clicking on the 'Browse' button.
3. Select the file and click on 'Upload'.
4. Once successfully uploaded, you will be asked to enter a title and description for the file. Complete the fields and then click 'submit'.
5. Once this has been done successfully, you will be shown a variety of different ways to share your publication with a wider audience. Select 'Embed with Large Cover' and copy the code.
6. This code should now be pasted into the appropriate widget/HTML tool in your online environment.



Digital Books in Online Environments

1. Once embedded in your online environment, a Youblisher book will look like a picture, but when clicked on will take you to another webpage where the book stands alone, complete with zoom-able pages, turning pages and 'book sounds'.
2. From here the book can be 'downloaded' as a PDF or printed off. Perfect for sharing with your parent community.

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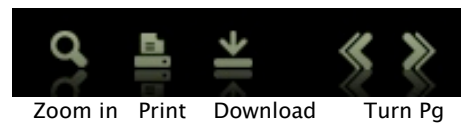
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